



Issued on: June 18, 2018

Deadline For Application: June 30, 2018

JOB TITLE: Agriculture Emergency Coordinator and DRR Expert

TYPE OF REQUISITION: Consultant or PSA

DUTY STATION: Various

ORGANIZATIONAL UNIT: FAO/SLC

DURATION:

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*FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.*

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

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## Organizational Setting

FAO's Sub-Regional Office for the Caribbean (SLC) is located at the UN House in Barbados. Headed by a Sub-Regional Representative (SRC) and staffed by a Multidisciplinary Team (MDT) and an Administrative Unit, the office is tasked with carrying out FAO's global mandate in the region by putting available and accessible information within reach of all concerned stakeholders, providing policy and strategic advice and sharing expertise, providing a meeting place for nations and bringing knowledge to the field, especially international best practices.

The Agriculture Emergency Coordinator and DRR Expert will be located in the Sub-Regional office which serves Barbados and the FAO member countries of the Organization of Eastern Caribbean States – Antigua and Barbuda, Dominica, Grenada, St Kitts and Nevis, St. Lucia and St Vincent and the Grenadines. The consultant will work closely with the network of other FAO Offices in the Caribbean and Latin America.

## Reporting Lines

The Agriculture Emergency Coordinator and DRR Expert reports to the Sub-Regional Coordinator for the Caribbean.

## Technical Focus

### Tasks and responsibilities

Under the direct supervision of the SRC-SLC and in close collaboration with the Sub-regional Emergency Focal Point and DRR Specialist, the Consultant will perform or assist in the following tasks:

- Undertake field assessments and evaluations of relief requirements in countries affected by natural and/or man-made calamities, including Inter-Agency assessment mission fielded to countries under complex emergency conditions.
- Support FAO's country offices in the emergency coordination, agriculture post-disaster evaluation and response.
- Assist with emergency logistics and procurement of agricultural relief items.
- Formulate emergency and rehabilitation projects consisting of data collection, validation, analyses and report writing.
- Prepare reports and final statements on emergencies, and disaster risk reduction/management.
- Support the implementation of emergency projects and programmes.
- Analyse relevant technical social, economic, environmental, and technology information, data and/or statistics for input in various documents concerned with agriculture and food security.
- Support the design and coordination of DRM and resilience projects and programmes.
- Provide technical backstopping of DRM and Climate Change (CC) project implementation and coordination.
- Prepare and present project proposals, for financial support to interested donors and aid programmes of the UN system related to emergency response.
- Collaborate in the development of and the organization of workshops/seminars.
- Participate in the organization and follow-up of meetings, consultations and conferences.
- Perform other related duties as required.

## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Academic Qualifications

- Advanced University degree (MSc or PhD) in a discipline relevant to the mandate of the Organization.

### Experience:

- At least 3 years of relevant experience in humanitarian coordination, emergency response, climate change adaptation and risk management with relevance to sustainable food and agriculture.
- Relevant experience in conducting/taking part to Agriculture Post-disaster Needs Assessment.
- Good experience in preparing post-emergency project proposals and implementing emergency projects.
- Experience in the preparation and revision of technical/scientific documents and in organizing meetings and workshops.
- Good statistical knowledge.
- Excellent analytical, writing and verbal communication skills in English.
- Demonstrated skills in working well in teams.
- Knowledge of FAO operational processes and procedure will be considered an asset.

### Selection Criteria

- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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### ADDITIONAL INFORMATION

- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>
- For further information on categories, contract duration and honoraria, please refer to the [Conditions](#) page.

### HOW TO APPLY

To apply, visit the recruitment website at

[https://jobs.fao.org/careersection/fao\\_external/jobdetail.ftl?job=170097&tz=GMT%2B01%3A00](https://jobs.fao.org/careersection/fao_external/jobdetail.ftl?job=170097&tz=GMT%2B01%3A00) and complete your online profile.

Only applications received through the recruitment portal will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from the recruitment portal at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

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